

Date:

Application for the Correction of Personal Information

Please complete the necessary information below, attach the necessary personal identification documents, etc. and bring or post them to the Unitika Personal Information Disclosure Application Office (all postal charges are to be paid by the applicant).

Please note that bolded framed section is required to fill in completely.

Personal Information Disclosure Application Office: 4-1-3 Kyutaro-machi, Chuo-ku, Osaka-shi, Osaka 541-8566 Japan Personal Information Counter (Personnel & General Affairs Dept.), Information Security Committee, UNITIKA LTD.

Information required to identify the individual applying for the correction (To avoid correcting the personal information of another party, please complete all necessary information framed in bold lines.)	
Application details	() Correction () Addition () Suspension of use () Deletion/Removal
Furigana	
Name	
Date of birth	Year : Month : Day :
Address	Postcode
Telephone No.	Please specify a telephone number on which you can be reached during the day.
Method of identification	1. Unitika office 2. Send documentation by post
Identification documents	1. Driver's license 2. Passport 3. Health insurance card 4. Pension handbook 5. Other ()
Customer reference No.	

Applicant information (Please complete this section only if the person making the application is not the person to whom the correction applies.)	
Furigana	
Name	
Date of birth	Year : Month : Day :
Address	Postcode
Telephone No.	Please specify a telephone number on which you can be reached during the day.
Relationship with the person to whom the correction applies	1. Legal guardian 2. Conservator 3. Proxy 4. Other ()
Documentation supporting your relationship with the person to whom the correction applies	1. Family register 2. Certificate of registered information for conservatorship 3. Power of attorney
Personal identification of the applicant	1. Driver's license 2. Passport 3. Health insurance card 4. Pension handbook 5. Other ()

Details of correction / Please place a circle in the brackets next to the personal information you want to correct.	
() New address	[]
() New telephone No.	[]
() New fax No.	[]
() New E-mail.	[]
() Other.	[]

Details of suspension of use/removal / Please specify the personal information which you want us to stop using or remove and the reason for your request.
